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REGULAR CITY COUNCIL MEETING

September 12, 2017- 7:00 pm at City Hall, 100 W Halsey St., Halsey, OR

Meeting called to order at 7:00 pm

ROLL CALL

Present: Mayor Marjean Cline, City Council President Lee Skinner, Councilor Greg Chamberlain, Councilor Jennifer Johnson, Councilor Rella Johnson, Councilor Jerry Gillson, Councilor Eric Harless

Staff Present: City Administrator Hilary Norton, Assistant City Recorder Larissa Gangle, Municipal Clerk Martha Chamberlain, Librarian TJ Gillson, Utility Worker Randy McMillen

Guests: Lt. Duncan (Linn County Sheriff Office), Frannie Brindle (ODOT), Scott Gagner (Sweet Home Sanitation), Josh Metcalf (Sweet Home Sanitation), Shary Rice, Mary Granzow, Joan Mercier, Anne Sunday, Norma Hoover,

APPROVAL OF MINUTES

Minutes from the August 8, 2017 Council Meeting were presented.

There were no additions or corrections.

Move to: approve the minutes from the August 8, 2017 Council Meeting.

Motion by: Councilor Rella Johnson, seconded by Council President Lee Skinner

Vote:

Ayes: Unanimous

Motion Carries

FINANCIAL REPORTS AND APPROVAL OF JOURNAL ENTRIES

Financial reports and journal entries for August 2017 were presented.

Move to: approve the financial reports and journal entries for August as submitted.

Motion by: Councilor Harless, seconded by Council President Lee Skinner

Vote:

Ayes: Unanimous

Motion Carries

AGENDA ADJUSTMENTS

Administrator Norton was granted permission to move items J.1. and L.1. to delegations.

DELEGATIONS

Highway 99 Project-Frannie Brindle, Oregon Department of Transportation

Frannie Brindle is the area manager for ODOT and is in charge of project development and construction on the state highway system. She came to speak about the Highway 99 Project, and how it is affected by the recently signed transportation bill. House Bill 2017 provides thirteen million dollars in funds for Highway 99 in Halsey. ODOT will oversee both the design and construction of the project, and Linn County will no longer be delivering the design. The design should be complete by 2020. Funds for construction must be obligated by 2022. The project may take 1-2 construction seasons. The City will have an opportunity to sit at the design table to provide input on specific needs for Halsey.

Linn County Sheriff's Office-Lt. Duncan

In the month of August 99 hours were spent in Halsey; 12.5 of which were spent in traffic. There were four warnings issued, one crash, four arrests, one citation, and a total of 36 complaints/incidents were investigated. There was a DUII, as well as a break-in at the Halsey Select Market.

Many visitors came through town for the total eclipse on August 21st, but traffic was not as heavy as anticipated. Mayor Cline thanked Lt. Duncan and the rest of the Sheriff's Office for their extra patrols and traffic direction the day of the event.

Recent marijuana complaints in town were discussed. Lt. Duncan summarized the regulations that are currently in place. A full summary of all marijuana laws can be found on the State and OLCC Websites.

- A question was asked about how many plants are allowed per household for recreational use. Four plants are allowed per household, regardless of the number of occupants in the home.

-A question was asked about medical marijuana, and if it can cross over into a commercial grow once a certain number of plants is reached. The answer is no. Medical and recreational marijuana are governed by separate laws.

-A question was asked about whether or not a hybrid plant exists that does not contain THC. There is a plant called hemp-which is used for many different products. Hemp grows are regulated by the state.

Fentanyl was discussed, which is an opioid pain medication that comes in the form of a patch. This is a skin soluble substance that can be fatal in high doses. Misuse of this substance is a growing problem for police agencies.

CITIZEN COMMENTS (Non-Agenda Items)

There were no citizen comments

REPORTS TO COUNCIL

City Administrator Report – Hilary Norton

The paving project at the H Street railroad crossing is complete. Reimbursement has been requested from the state for the Special Cities Allotment Grant that funded the project. Paving was also completed in August on the gravel sections of West 5th, M, and L Streets.

The speed zone study on American Drive is complete. A 40 mile per hour speed limit will be implemented in addition to the existing school zone.

This year's Community Thanksgiving Dinner will be held at Central Valley Church.

The holiday party for staff and councilors will be held in the Community Center on Saturday, December 2nd with a catered meal.

Lead Utility Worker Andy Ridinger has returned from medical leave. Administrator Norton thanked Utility Worker Randy McMillen for his extra efforts during the absence.

Public Works – Randy McMillen

Potholes were repaired in August. A section of West D Street in front of the Halsey Highlands Apartments was cut out and repaired.

All ditches in town were cleaned out, with the help of temporary contract worker Seth Neddeau.

Alyrica is beginning to connect residences on the West side of town to their newly installed fiber internet service. A question was asked about their progress in crossing Highway 99. They have ordered their line locates and must begin work within ten days.

Library –TJ Gillson

Inventory at the Library has begun. Staff and volunteers were able to scan all items in one day, and are now working on the exception reports.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Council Goal Setting Work Session

The council will be holding a goal setting work session on Saturday, October 28th from 9am to 3 pm.

Property Abatement Memos

There are two properties in Halsey that are in violation of code. Legally, it is useful to make a formal decision regarding the properties. The ordinance gives the City discretion to abate the property, have a citation issued, or state that the City does not have resources for abatement. Abatement is costly, and often the expenses are not reimbursed until the property is sold and a lien search is done.

- 608 West 1st Street has abandoned vehicles and equipment, as well as scattered debris. The City has sent several letters to the owner on file with Linn County, but has not received any responses. The estimate to abate this property is \$16,000. Mayor Cline asked Council how they wish to proceed. The consensus amongst council was to acknowledge the decision of the City Administrator the City does not have resources available to abate, as there are not funds in the 2017-2018 budget available for this purpose.
- 315 W J Street contains a structure that is decaying and unsafe. The building has been deemed a dangerous building by Linn County, with a notice posted at the property. The owners must work with Linn County moving forward, including submitting a plan for abatement.

Crown Castle Lease Extension

Crown Castle leases the property that contains the cell phone tower in Halsey. This lease extension includes a \$5,000 signing bonus, a \$100 per month increase in base rent, and an additional \$200 per month in rent for each new carrier that adds equipment to the tower.

Move to: recommend that the Governing Body of the City of Halsey approve the Crown Castle Lease Extension as submitted.

Motion by: Councilor Jennifer Johnson, seconded by Councilor Rella Johnson

Vote:

Ayes: Unanimous

Motion Carries

ORDINANCES & RESOLUTIONS

Mayor Cline asked to read by title only, permission was granted.

ORD 2017-423 – An Ordinance Relating to Solid Waste Management in the City of Halsey, Oregon, Amending Ordinance No. 98-343 to Provide for Annual CPI Adjustments to the Rates Franchisee May Charge Pursuant Thereto; and Repealing Those Portions of Ordinance No. 98-343 Which Conflict With This Ordinance.

Council voted in April 2017 to have the City Administrator work with Sweet Home Sanitation to build an annual adjustment based on the Consumer Price Index into the franchise agreement. This Ordinance was drafted to fulfill that request. This was the first reading of the Ordinance.

ADJOURNMENT

Meeting adjourned at 8:29 pm

Mayor Marjean Cline

Assistant City Recorder Larissa Gangle