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REGULAR CITY COUNCIL MEETING

November 14, 2017- 7:00 pm at City Hall, 100 W Halsey St., Halsey, OR

Meeting called to order at 7:01 pm

ROLL CALL

Present: Mayor Marjean Cline, City Council President Lee Skinner, Councilor Greg Chamberlain, Councilor Rella Johnson, Councilor Jennifer Johnson, Councilor Eric Harless

Absent: Councilor Jerry Gillson

Staff Present: City Administrator Hilary Norton, Librarian TJ Gillson, Assistant City Recorder Larissa Gangle, Lead Utility Worker Andy Ridinger

Guests: Les Cline, Norma Hoover, Anne Sunday, Kyle Gangle, Blaine Cheney, Scott Gagner, Jordan Parrish

CONSENT AGENDA

The purpose of a consent agenda is to approve routine items in a single motion. Any councilor may request to remove an item that they wish to discuss and act upon outside of the consent agenda. If no request is made, Council may approve all the items on the consent agenda with a single motion.

1. Council Minutes-October 10, 2017
2. Council Work Session Minutes-October 28, 2017
3. Financial Reports & Journal Entries-October 2017

Move to: recommend that the Governing Body of Halsey approve the business items in the consent agenda as submitted.

Motion by: Councilor Jennifer Johnson, seconded by Councilor Eric Harless

Vote:

Ayes: Unanimous

Motion Carries

AGENDA ADJUSTMENTS

City Administrator Hilary Norton requested to move item Central Linn Recreation Center to (Item I.1.) to delegations.

DELEGATIONS

Central Linn Recreation Center – Blaine Cheney

Mr. Cheney introduced himself and presented handouts with contact information to Council. He reviewed sports programs available to adolescents, the new online registration system, business sponsorships, and scholarship opportunities.

Linn County Sheriff's Office-Sergeant Kline

In the month of October 112 hours were spent in Halsey, 19 of which were spent in traffic. There were four warnings, four citations, four arrests, and a total of 47 complaints/incidents investigated.

Sergeant Kline and Administrator Norton have been working together to resolve ordinance violations.

-A question was asked about the reports of gunshots being heard on multiple occasions in October. Sergeant Kline is not aware of the source, and will follow up with the deputy who responded to the calls.

Sweet Home Sanitation-Scott Gagner

The Fall Clean Up Day was held on October 7, 2017. Material picked up included 8.5 tons of mixed solid waste, 1.9 tons of metal and 2.8 tons of large appliances.

The Hazardous Waste Event was held on October 14, 2017 in Sweet Home. The event was the largest turnout ever, with over 12,400 pounds of hazardous waste collected from residents in Brownsville, Halsey, and Sweet Home.

CITIZEN COMMENTS (Non-Agenda Items)

There were no citizen comments

STAFF REPORTS

Administrator Hilary Norton

The Veterans Memorial Park is complete and the dedication ceremony was held on November 4th. Administrator thanked staff for their work on the project.

A Small Cities Meeting was held in the Community Center on November 3rd. Staff and officials from 16 small cities attended and discussed marijuana laws and enforcement.

The City Council and Staff Holiday Dinner is scheduled for December 2nd at the Community Center. Administrator Norton asked for consensus from Council regarding the menu.

The H Street Project is complete. All reports and reimbursements have been completed for the Special Cities Allotment Grant that funded the project. This grant program received additional funds in HB-2017-10 (Transportation Bill), so there is potential to apply for more grants in the future.

Kim Sweet from Georgia Pacific Mill contacted the city and stated that they do not plan to run truck traffic down West O Street. They are considering routing some of their trucks down Powerline Road to enter at the back entrance of the mill.

Public Works Department-Lead Utility Worker Andy Ridinger

Sure Flow performed the annual cleaning of the sewer lift station, the Blue Heron storm drain pump station, two sewer lines, and the effluent cl2 contact chamber.

A small excavation/gravel job was done in October. Gravel was laid on the shoulders along the newly paved sections of 5th, M, and L Streets. Three faded stop signs were replaced.

175 feet of drain pipe was laid at West E and 3rd Street. A repair was also done to cement drain pipes at the intersection.

Public Works assisted Sweet Home Sanitation with Fall Clean Up Day.

Leaf pick-up has begun in the park. Lamp Post bulbs in the park are gradually being converted to LED.

Librarian TJ Gillson

The writing club has eight participants and is meeting in November, with the exception of Thanksgiving.

The Veterans Memorial Park has greatly improved the area around the Library. Public works was thanked for their work in the park.

The annual Christmas Cider Library Event will be held on December 8th at 6pm.

COMMITTEE REPORTS

CWACT Transportation Committee-Councilor Greg Chamberlain

The Oregon Cascades West Council of Governments Commission on Transportation met on September 28th. Councilor Chamberlain attended the meeting, which was primarily focused on the communities of Waldport and Corvallis.

League of Oregon Cities Conference-City Administrator Hilary Norton & Councilor Jennifer Johnson

The Conference was held September 28th through the 30th. City Administrator Hilary Norton and Councilor Jennifer Johnson attended. Highlights of the conference included information about youth councils, tree and "heal" cities, speed signs, and staff trainings.

OLD BUSINESS

There was no old business

NEW BUSINESS

East 3rd Street Right of Way – Kathy Meyers

Kathy Meyers would like to build a home on her property on West H Street. The City needs to decide if it will require dedication of right of way for the extension of East 3rd Street south of H Street. The City Planner does not recommend a dedication of the right of way from Ms. Meyers, as the development of the Halsey Mennonite School limits the feasibility of a future extension of East 3rd Street. Also, such a dedication may not be considered proportional to the proposed project.

Move to: recommend that the Governing Body of the City of Halsey confirm the City Planner's recommendation to not seek a dedication of right of way in the development of the property at 14S 3W 6BX, Tax Lot 2005.

Motion by: Councilor Jennifer Johnson, seconded by Councilor Eric Harless

Vote:

Ayes: Unanimous

Motion Carries

2016-2017 Audit

Council was asked to approve the 2016-2017 fiscal year Audit.

Move to: recommend that the Governing Body of the City of Halsey approve the Audit for the year ending June 30, 2017 as presented

Motion by: Councilor Eric Harless, seconded by Councilor Rella Johnson

Vote:

Ayes: Unanimous

Motion Carries

2017-2019 Goal Setting Session

Council met on October 28, 2017 for a Goal Setting Session with Community Development Consultant Dave Kinney and the City Administrator. Council was asked to review the goals and adopt as submitted, or request that staff make changes and re-submit the list at the next meeting.

Move to: recommend that the Governing Body of the City of Halsey adopt the Council Priorities for 2017-2019 as presented.

Motion by: Councilor Jennifer Johnson, seconded by Councilor Lee Skinner

Discussion Followed. Mayor Cline asked Council for any additions, corrections, or deletions. There were none.

Vote:

Ayes: Unanimous

Motion Carries

ADJOURNMENT

Meeting adjourned at 8:08 pm

Mayor Marjean Cline

Assistant City Recorder Larissa Gangle