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REGULAR CITY COUNCIL MEETING

September 13, 2016, 7:00 pm at City Hall, 100 W Halsey St., Halsey, OR

Meeting called to order at 7:00 pm

ROLL CALL

Present: Mayor Marjean Cline, City Council President Rella Johnson, Councilor Ken Lorensen,

Councilor Eric Harless, Councilor Jerry Gillson, Councilor Jennifer Johnson, Councilor Lee

Skinner, City Administrator Ronda Fischer.

Absent: None

Staff Present: Assistant City Recorder Hilary Norton, Librarian TJ Gillson, Lead Utility Worker Andy

Ridinger, Utility Worker Randy McMillen

Deputy Spangler, Don Ware, Char Skinner, Ron Vreeland **Guests:**

APPROVAL OF MINUTES

Minutes from Council Meeting, Tuesday, August 9, 2016 There were no corrections.

Move to: approve the minutes from the Regular City Council Meeting on Tuesday July

12, 2016

Motion by: Councilor Lorensen, seconded by Councilor R Johnson

Vote:

Ayes: Unanimous **Motion Carries**

FINANCIAL REPORTS AND APPROVAL OF JOURNAL ENTRIES

Financial reports and journal entries were presented for July. There were no questions or comments.

Move to: approve the financial reports and the journal entries as submitted.

Motion by: Councilor Lorensen, seconded by Councilor R Johnson

Vote:

Ayes: Unanimous **Motion Carries**

AGENDA ADJUSTMENTS

There were no agenda adjustments.

DELEGATIONS

Linn County Sheriff's Office: Deputy Haute, Deputy Spangler

In the month of August, there were 4 traffic citations, 4 traffic warnings, no accidents. There were no adult citations, 4 adults were arrested, no juveniles arrested or cited. 36 complaints were investigated, 4 hours were spent on traffic and 104 total hours were spent in Halsey. There was a parking citation issued on the trailers. There was also a problem with two ladies that asked to borrow a bathroom, and then one distracted the homeowner while the other stole some items. The ladies were caught and arrested – they had outstanding warrants. The Sheriff's office also investigated a complaint that a lady was reported to be trying to burn down her apartment with her children inside. In fact, the incident turned out to be a stove fire.

CITIZEN COMMENTS (Non-Agenda Items)

Ron Vreeland from 1325 W 5th Street expressed concern about the high speed traffic on 5th street and the lack of stop sign at the corner of 5th and M streets. He stated that cars turn on 5th street instead of 4th and then cut over to 4th at M street, and do this to avoid the stop sign they would have to stop for on 4th. The speeds kick up a lot of dust, because that section of M is unpaved, and he's seen two almost accidents recently. He requested the city consider installing stop signs on the corner of M and 5th. He also asked about the possibility of paving M street. He also stated that the streetlight at the corner of M and 5th is blocked by a tree, so not enough light reaches the road surface at night.

Mayor Cline let him know that the city has a budget for street improvements this year, and that M street is one of the areas being considered. Also Administrator Fischer said that she will have the Public Works staff look at the trees. The stop signs will be considered. Mayor Cline thanked Mr. Vreeland for bringing his concerns to the Council.

REPORTS TO COUNCIL

City Administrator Ronda Fischer

Pacific Power has stated that they do not anticipate any increases over 3% through 2020.

Mr. Gorecki had difficulty getting his softball project started this last summer. He will be coming in January to meet with staff, get a committee together to talk about dates and times, and then help get the word out.

Kyle Collins from Linn County contacted the city about the Linn County NHMP (Natural Hazard Mitigation Plan) Update. The Linn County plan will have an addendum for Halsey. Mayor Cline, Administrator Fischer, and Public Works Andy Ridinger worked with him. Several "Action Items" were selected for the Action Plan.

The following candidates are registered for the election – for the position of Mayor, there is one candidate, Marjean Cline. For the three open council positions, there are five candidates: Greg Chamberlain, Rella Johnson, Kenneth Lorensen, Sara Perry, and Lee Skinner.

The City Park Train is going to be taken down and moved to the shop this winter so the Public Works staff can work on it this winter, and then in the spring it will be reinstalled near City Hall.

Administrator Fischer may be taking some time off in October, as her fifth grandchild is due.

Thanksgiving is coming; if there is a Councilor who is interested in heading that up, please let staff know.

Public Works

Public Works staff has been keeping a close eye on water levels through the summer. The levels are pretty close to last year. There have not been three days in a row of high consumption, so the city did not need to ask for voluntary water conservation this year. During the fire at the DLF warehouses, the RFPD was using three fire hydrants, and they didn't have enough water pressure. At the water station, Lead Utility Worker Ridinger found that only one service pump was on, the check valve on the jockey pump had failed. The high service pump was on, but it was pumping back into the jockey pump instead of out to the water mains. He turned the correct pumps on manually and was able to increase the pressure. The fire consumed a lot of water – almost 400,000 gallons. A replacement valve has been ordered. The city may need to move some money from the contingency budget this year.

The city received a plaque from OAWU for thirty years of membership.

The LBCC Intern's last day was Friday. It was great to have his help this summer.

<u>Library – TJ Gillson</u>

There are now over 4,000 items in the Library. Thanks to a donation from Senator Wyden's office and the Library of Congress, the library has some new audio books. The total value of the library collection is \$68,000. Since opening, 2771 items have been checked out. The threshold count is holding steady at an average of 10.9 per day. During the summer reading program, it surged to about 20 per day. It is time to bill for out of area cards, and notices for those will go out shortly. Thanks to Councilor Rella Johnson for her help with that. The LAC has decided to again do a book sale at the UMC church Christmas Bazaar, and is working on cleaning up the bookmobile to possibly offer a monthly book sale out of it. TJ is currently finishing up the two state reports that are due in October. The LAC will be seeking approval to meet quarterly instead of monthly, and they feel they can be just as effective.

COMMITTEE REPORTS

Intergovernmental Committee – Councilor Lorensen

Hwy 20 is now closed every night except Friday. If you go to the coast, plan to come back before 7:00 pm or to take the long way around. They are planning a ribbon cutting for the new section of highway sometime in October. A flashing light is being added between Albany and Corvallis at the junction with Independence highway. Sections of road that have been repaved recently now have grooved "rumble strips" along the center line. This is to help drivers avoid head on collisions, which have the highest fatality rates due to the additional speed.

OLD BUSINESS

There was no old business.

NEW BUSINESS

I & I City Lateral Repairs

The city is mandated to continue to improve efforts to reduce Inflow and Infiltration (I & I) every year. In previous years, leak repair has been done on the mains and the manholes have been sealed. Public works determination is that at this point, most I & I is coming from laterals. The city is considering doing lateral repairs. As laterals are generally a property owner responsibility, the city attorney is working on a contract that will allow the city access to the private property, and also hold the city harmless for future repairs. Laterals to be repaired would be selected by the Public Works staff, after review of the tapes, based on the amount of I & I. The Council needs to decide if the city will pay the cost for the repairs or require property owners to participate. Estimated cost per lateral could be as much as \$1500. The City could probably afford to do 6-7 per year, starting with the worst laterals. There was some discussion.

> Motion to: institute sewer lateral repair as the next phase of I & I reduction to meet the NPDES requirements. The cost of sewer lateral repairs will be paid in full by the City of Halsey, the total amount not to exceed budget limitations.

Motion by: Councilor R Johnson, seconded by Councilor Lee Skinner

Vote:

Ayes: unanimous **Motion Carries**

<u>Cascade West Area on transportation Alternate Member Appointment – Eldon Albertson</u>

In order to take some of the pressure off of Ken, we need to appoint a back up representative. Ken clarified that he would like Eldon to be a back up for the COG Board as well as for Transportation. The City Administrator will find out if that is allowed by COG.

> Motion to: appoint Eldon Albertson to the Cascade West Area on Transportation and COG Board City of Halsey alternate member to replace Mayor Marjean Cline. Term to expire December 31, 2016.

Motion by: Councilor Skinner, seconded by Councilor R Johnson

Aves: unanimous **Motion Carries**

RESOLUTIONS AND ORDINANCES

Mayor Cline asked for and received permission to read the Ordinances by title only. Permission was granted.

ORD 2016-418 – An Ordinance Regulating Excessive Noise Within the City of Halsey, Linn County, <u>Oregon</u>

Motion to: adopt ORD 2016-416 - An Ordinance Imposing Local Tax up to 3% on Retail

Sales of Recreational Marijuana Items Within the City

Motion by: Councilor Gillson, seconded by Councilor R. Johnson

Discussion: Councilor Gillson asked about the engine braking on Hwy 228. The noise ordinance would cover the breaking, but a Linn County Sheriff would need to observe it to be able to issue a citation. There was some discussion. City Administrator Fischer will contact the mills and ask them to request their truck drivers to refrain from engine braking in Halsey. The city will also look into the possibility of requesting "Unmuffled Engine Braking Prohibited" signs from ODOT.

Vote:

Ayes: unanimous **Motion Carries**

ORD 2016-420 - An Ordinance Controlling Vehicular and Pedestrian Traffic; Providing Penalties; and Repealing Ordinance No. 2006-379

There are several small changes to the ordinance. The storage of property clause is deleted from section 14 and moved to section 16 to change it from a general regulation to a parking regulation. The fines are increased, and there are some small changes to the process, this simplifies things. The increase in the fine was recommended by Judge Lemhouse.

Mayor Cline – an ordinance can be adopted in a single meeting if it is the will of the council unanimously to do so. She asked if any councilors objected to adopting the Ordinance in this meeting. No objections were raised.

Motion to: adopt ORD 2016-420 - An Ordinance Controlling Vehicular and Pedestrian

Traffic; Providing Penalties, and Repealing Ordinance no. 2016-379 Motion by: Councilor Lorensen, seconded by Councilor Gillson

Vote:

Ayes: unanimous **Motion Carries**

OTHER

LOC Video

Due to technical difficulties, the LOC Video was not viewed.

ADJOURNMENT	
Meeting adjourned at 8:15 pm.	
Mayor Marjean Cline	Assistant City Recorder Hilary Norton