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REGULAR CITY COUNCIL MEETING

August 9, 2016, 7:00 pm at City Hall, 100 W Halsey St., Halsey, OR

Meeting called to order at 7:02 pm

ROLL CALL

Present: Mayor Marjean Cline, City Council President Rella Johnson, Councilor Ken Lorensen, Councilor Eric Harless, Councilor Jerry Gillson, Councilor Jennifer Johnson, Councilor Lee Skinner, City Administrator Ronda Fischer.

Absent: None

Staff Present: Municipal Clerk Martha Chamberlain, Assistant City Recorder Hilary Norton, Librarian TJ Gillson

Guests: Norma Hoover, Don Ware, Greg Chamberlain, Joan Mercier, Alice Cochell, Betsy Barley, Shary Rice, Kathryn and Kindra Hughes, Joan Mercier, Rich Gorecki, Casey Stutz, Deputy Haute. Deputy Spangler arrived around 7:45.

APPROVAL OF MINUTES

Minutes from Council Meeting, **Tuesday, July 12, 2016**

There were no corrections.

Move to: approve the minutes from the Regular City Council Meeting on Tuesday July 12, 2016

Motion by: Councilor Harless, seconded by Councilor Lorensen

Vote:

Ayes: Unanimous

Motion Carries

FINANCIAL REPORTS AND APPROVAL OF JOURNAL ENTRIES

Financial reports and journal entries were presented for July. There were no questions or comments.

Move to: approve the financial reports and the journal entries as submitted.

Motion by: Councilor Lorensen, seconded by Councilor Harless

Vote:

Ayes: Unanimous

Motion Carries

AGENDA ADJUSTMENTS

Ordinance Violation Update was added under New Business
Community Softball was moved up to Delegations

DELEGATIONS

Community Softball

Rich Gorecki presented an idea for forming a community softball group in the City Park. The group would be free and open to everyone, of all ages. He will use a big, soft softball, which would be safer for kids, and also has a mini softball and some T-ball bats for really small children. He is proposing the group meet three evenings a week, on Tuesdays, Thursdays and Saturdays. There was some discussion. The council expressed appreciation for Mr. Gorecki's efforts. The city newsletter and webpage can be used to help get the word out.

Linn County Sheriff's Office: Deputy Haute, Deputy Spangler

(Report was completed by Deputy Spangler, who arrived about 7:45.)

Deputy Haute stated that Deputy Spangler had been called to a disturbance. In July, there were several cars broken into in Halsey and several thefts. Someone tried to enter an apartment, the resident screamed, and the entering party ran away and was apprehended. Outside city limits, one of the seed warehouses had trouble with some pallets being stolen, and that party was apprehended as well. There were 93 hours spent in Halsey, 5 traffic citations, 4 warnings, 2 adults cited, 2 adults arrested, and no juveniles. There were 28 complaints investigated, and 8 hours spent on traffic patrol.

CITIZEN COMMENTS (Non-Agenda Items)

There were no citizen comments.

REPORTS TO COUNCIL

City Administrator Ronda Fischer

From the LOC Survey, the top four picks of the council were: Community Development – Needed Housing Assistance Program, Energy – Funding Public Energy, Human Resources – PERS Reform, and Telecommunications – 9-1-1 Emergency communications.

In response to a question from the Council in July, the cost of a solar powered blinking stop sign is \$1650, and the cost of a solar powered blinking stop sign (controlled by an on-site clock) is \$2318. The benefit of the clock is that city staff can turn on and off the flashing lights. There is not money budgeted for this expense this year, but it is something that could be considered in next year's budget.

The Health Insurance cost update – the city has received the confirmed premiums for 2017. The packet includes a cost comparison for costs to city and staff starting in January.

The 2015-2016 Audit is completed. There was also a workers' compensation audit that occurs every three years. Both went fine, and we expect to have the finished audit back as early as October.

Elections reminder: the last day to turn in paperwork is August 23rd.

Public Works

Public Works staff has been doing some patch work on the streets, filling potholes and a line in Blue Heron from a leak repair. They are working on researching costs for street paving and working with the county. The wrong jockey pump was sent; the city had to re-order the correct one.

Library – TJ Gillson

Librarian Gillson presented annual report numbers. The annual threshold count is 2,362. The library is being used by patrons from Halsey, Shedd, Brownsville, Harrisburg, Lebanon and Albany. The total items checked out in the year were 2,518. Over the course of the year, 3,974 items were added to the collection, which has a total value of \$66,553.39. The Oregon Passport Program lets patrons of the Halsey City Library use their library card to get a free card and access to hundreds of other libraries around the state, including Albany and Harrisburg. Mayor Cline asked about an e-book lending program. Librarian Gillson said that it is not currently available to us but will keep the council posted.

COMMITTEE REPORTS

Intergovernmental Committee – Councilor Lorensen

The expected closure east of Sweet Home is expected to last 6 weeks. The Hwy 20 closure keeps being pushed back because the contractor has been able to avoid blasting. The night closures still haven't started but it looks like they will soon. Representatives from Oregon Cascades West Council of Governments came to Halsey to meet with representatives of the council to talk about how they can better serve Halsey. They were asked for information that can be given to the public about their services, especially senior services.

Infrastructure Committee – Councilor Lorensen

The recommendation of the Infrastructure Committee is to move forward on researching costs for paving, chip sealing, and repair work for streets. There is a bad patch on 5th Street between West I and West J streets where the street surface has pushed down through the base into the mud. They are also looking at paving the unpaved section of West M Street between 4th and 5th Streets. The goal is to do a small project on the streets every year, and to get a schedule of doing some chip seal every year, in coordination with the county schedule to minimize costs.

The Infrastructure Committee has also been looking at the Sewer System, specifically the costs associated with clean ground water that leaks into the pipes and increases the material that needs to be processed. Over the last several years, work has been done on the mains and the manholes to repair, seal and minimize leaks. The City is now considering spending some money to repair or replace the worst of the laterals. The laterals are a home owner responsibility and would remain so, but these

repairs would be completed by the city and would directly benefit the city sewer system. Reducing the amount of material treated would help to reduce the operation costs.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Ordinance Violation Update – Assistant City Recorder Hilary Norton

The city has been working on a general clean-up this year. There have been notes in the Newsletter to warn property owners about issues, and then city staff has been going through the entire town, so that every property is being looked at at the same time and in the same way. City staff has been making personal contact with potential ordinance violations early in the process, often a phone call with an offer to walk the property with them. Some have accepted that offer, and there have been some successes and some positive experiences. Two properties are receiving a formal Ordinance Violation Notice sent tomorrow. Both started with a phone call, both had staff out at their properties, both made promises to clean up within 30 days, both didn't. Both were then given an additional 14 days, both made promises to clean up the properties and did not. The formal letters being sent tomorrow give each an additional 30 days. At the end of that time period, the next step is a citation, and city staff wants the council to be aware of that possibility. Both properties first received letters in April, prior to the Spring Clean-up Day.

RESOLUTIONS AND ORDINANCES

Mayor Cline asked for and received permission to read four of five Resolutions and Ordinances by title only. Permission was granted.

ORD 2016-416 – An Ordinance Imposing Local Tax up to 3% on Retail Sales of Recreational Marijuana Items Within the City (Second Reading)

This Ordinance would replace Ordinance 2014-402 and create a 3% tax on the sale of marijuana items in Halsey. It would take effect in January of 2017 if the ban on marijuana fails and the tax is passed by the voters.

Motion to: adopt ORD 2016-416 – An Ordinance Imposing Local Tax up to 3% on Retail Sales of Recreational Marijuana Items Within the City

Motion by: Councilor Lorensen, seconded by Councilor R. Johnson

Vote:

Ayes: unanimous

Motion Carries

ORD 2016-417 - Repealing Ordinance 2014-402

This Ordinance would repeal Ordinance 2014-402 – An Ordinance Establishing A Tax on the Sale of Marijuana and Marijuana-Infused Products in the City of Halsey (Second Reading)

Motion to: adopt ORD 2016-417 - Repealing Ordinance 2014-402

Motion by: Councilor Lorensen, seconded by Councilor R. Johnson

Vote:

Ayes: unanimous

Motion Carries

ORD 2016-418 – An Ordinance Regulating Excessive Noise Within the City of Halsey, Linn County , Oregon (First Reading)

Most cities have a noise ordinance. There used to be a noise ordinance in Halsey that was repealed as part of another ordinance and never replaced. There was some discussion about what the Ordinance would cover and what the process would be for enforcing it. Once the Ordinance is passed, citizens could call the Linn County Sheriff's Office to enforce the ordinance.

ORD 2016-419 – An Ordinance Relating to the Establishment, Operation, and Maintenance of a Sewer System; Regulating the Installation and Connection of Sewers; Imposing Charges; Prohibiting Certain Acts and Providing Penalties; and Amending Ordinance 2015-407, Section 5.

Mayor Cline read the full text of the ordinance. The purpose of the ordinance is to add language back in that specifies the responsibility of a property owner with regard to laterals. The language was originally a part of an ordinance that had a duplicate ordinance number with another ordinance. When the other ordinance got repealed, the language was lost.

There is only one reading on the ordinance, and it will go into effect in 30 days. This was approved by the city attorney.

Motion to: adopt ORD 2016-419 – An Ordinance Relating to the Establishment, Operation, and Maintenance of a Sewer System; Regulating the Installation and Connection of Sewers; Imposing Charges; Prohibiting Certain Acts and Providing Penalties; and Amending Ordinance 2015-407, Section 5 and declaring an emergency

Motion by: Councilor Lorensen, seconded by Councilor R. Johnson

Vote:

Ayes: unanimous

Motion Carries

RES 2016-627 – A Resolution Updating City Hall Operating Fees, Fees in Connection with Land use Requests, Water Services, Sewer Services, Community Center Rental Rates and Repealing Resolution 2016-622

This updates the resolution to allow a deposit for a Code Interpretation. This is a formal process a citizen can pursue when they disagree with the interpretation of the language of the code. The

application goes to the City Planner and can be referred by him to the Planning Commission and a formal, written code interpretation is issued. The update to the resolution allows the city to charge a \$200 deposit for this process. The \$200 is a deposit, so it is used for actual costs and the remainder will be refunded to the applicant.

Motion to: adopt RES 2016-627 – A Resolution Updating City Hall Operating Fees, Fees in Connection with Land use Requests, Water Services, Sewer Services, Community Center Rental Rates and Repealing Resolution 2016-622

Motion by: Councilor Harless, seconded by Councilor Lorensen

Vote:

Ayes: unanimous

Motion Carries

OTHER

Mayor Cline presented plaques with appreciation and thanks to the Library volunteers on behalf of the Halsey City Council and Staff. Librarian TJ Gillson presented gifts to the volunteers.

ADJOURNMENT

Meeting adjourned at 8:15 pm.

Mayor Marjean Cline

Assistant City Recorder Hilary Norton