

CITY OF HALSEY

NEW CUSTOMER UTILITY AGREEMENT

(PLEASE ALLOW 2 BUSINESS DAYS FOR PROCESSING)

\$73.00 Deposit is required we accept cash, check or money order

100 W. Halsey Street, Halsey OR 97348 PH: 541-369-2522 FAX: 541-369-2521 Email: martha@cityofhalsey.com

Service Start Date: _____ City Services: Water [] Sewer []

[] Residence [] Business [] Owner/Occupant [] Owner/Lessor [] Renter/Lessee

APPLICANT'S NAME: _____ PH NO. _____ DL # _____

CO-APPLICANT'S NAME: _____ PH NO. _____ DL # _____

Service Address: _____ Halsey, OR 97348

Mailing Address (If Different): _____

Employer (name & address) _____ Work Phone: _____

RENTER/LESSEE

Property Owner Information:

Name: _____ Phone No. _____

Mailing Address: _____ City/State/Zip: _____

OWNER/LESSOR

Any interim (between tenant) utility service charges will be billed to the Owner/Lessor. You may choose to have services shut-off upon the Cities receipt of a Stop Service Order at a charge of \$25.00. A \$25.00 Turn on fee will be charged if services have not been reinstated within 60 days from last shut-off.

Please shut-off services _____ Do not shut-off services _____

Deposits are required in accordance with the City of Halsey Fee Schedule. Property owners will have their deposit refund credited to their account after 12 months provided their account has not been delinquent. Renter's deposits will be refunded after the account has been closed and any outstanding balances have been paid.

** TO DISCONTINUE UTILITY SERVICES**

Stop Service Orders are required by all Renter/Lessee and/or Owner/Lessor and are available online @ www.cityofhalsey.com. All Stop Service Orders must be received by the City at least 2 working days prior to vacating the property.

I understand that it is my responsibility to notify City Hall of any changes in contact information.

I have read and understand the above information and the City of Halsey's Utility Rates Memo dated July 2015 and agree to the terms set forth in the Memo.

SIGNATURE OF RESPONSIBLE PARTY: _____

(Date)

The Following information is requested by the Federal Government in order to monitor compliance with the Federal Government Laws prohibiting discrimination. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way.

Race: (mark one or more)

White _____ Black or African American _____
American Indian/Alaskan Native _____ Asian _____
Native Hawaiian or other Pacific Islander _____

Ethnicity:

Hispanic or Latino _____ Not Hispanic or Latino _____
[] Filled in by employee _____ (initials)

The City of Halsey is operated in accordance with federally established policies which prohibits discrimination on the basis of race, color, sex, age, handicap, religion, or national origin. The City of Halsey is an equal opportunity provider and employer.